

3/3/2021
CSE HOD Room

Agenda:

- 1) AQAR Preparation for the year 2020-2021
- 2) Briefing the Revised AQAR format for the year 2020-2021
- 3) Discussion on the AQAR (2019-20) Submitted details.

Action taken:

- : AQAR (2019-2020) Reviews were clarified and updated, and as on today status displayed was "Accepted"

Minutes of meeting:

- : Criteria Co-ordinator 2 and 6 along with members were briefed with revised format for the year (2020-2021)
- : All the respective various committee members were informed to cope up with the collection of the data.
- : Writeups with Criteria 2 to be updated as per the current data
- : All the key indicators were reviewed

Members present:

- 1. Sunandale. Omney
- 2. Rachamma Patil Ripati
- 3. Renukadevi Renuk
- 4. Santosh Kumar Santosh R
- 5. Veeresh B Veeresh
- 6. Suresh patel Suresh

(2)
 DT 9/10/2021
 TOAC Room.

Agenda.

1. 1st Review of A&AR Preparative for the year 2020-2021
2. Discussion of PART-A (A&AR)
3. Discussion of any issues on various criteria's.

Action taken:

All the Criteria Coordinator briefed their respective formats, and discussed about next plan of action.

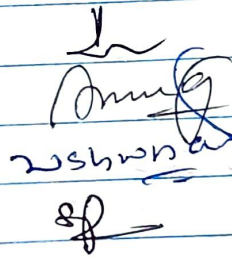
Minutes of Meeting:

- : As per the 1st ^{Review} meeting for the A&AR (2020-2021)
- All the criteria coordinators briefed their collection of data.
- : As usual all the Committee members were informed to cope up with the collection of data as per requirement.
- : Discussion was to improve the writeup's i.e. to minimize within 200 words for all criteria's.

! Write ups to be updated as per the current year records.

Members Present:

1. Dr. V. M. Swarnath
2. Sunangala.
3. Dr Vishwasath. P
4. Sureshpatel


Dr. Vishwasath. P

Agenda:

- 1) Review of AQAR Preparation for the year 2020-2021
- 2) Validation of PART-A
- 3) Discussion of all criteria (PART-B)
- 4) ~~Discussion~~ Discussion of VAC offered by all department HOD's.

Action taken:

As per the last meeting, revised AQAR for the year 2020-2021 was followed, and validation of PART-A was carried out.

Minutes of Meeting:

! In Part-A, Academic Calendar for Isem to be added, and VTO funded projects to be included. Details of Workshops and Webinars to be provided by the respective Coordinators.

! As per the Extended profile, programme Student, academic and institute details were verified for the year 2020-2021

Agenda:

- : Review of AQAR (2020-2021) for the Criteria 2 and 3.
- : Discussion of VAC to be offered by the Department.

Action taken:

As per the last meeting, documents pertaining to metric 1.3.2 was updated VTC funded projects data included, Academic Calendars of Item added.

Minutes of Meeting:

- : In Continuation with the last Meeting, Criteria 2 metrics were verified, some of the metrics were suggested to be rechecked.
- : Metric 2.4.3 to be corrected.
- : Metric 2.5.2 to be reworked.
- : Criteria 3 metrics Validated
- : 3.3.1 to be rechecked.
- : 3.4.4 Student list file to be uploaded.
- : List of VAC Courses to be submitted by each department.

Members Present.

1. Rachamma Patil
2. Dr. V M Vignarath
- 3) Dr. B. R. Hosamani
- 4) Dr. Vishwanath. P
- 5) Sumangala. C
- 6) Suresh Patel

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Agenda:

- : Review of AQAR (2020-2021) for the criteria 4, 5, 6, 7.
- : Discussion on Preparation of Files for the year 2021-2022.

Action taken:

- : As per the last meeting documents pertaining to metrics 2.4.3, 2.5.2, 3.3.1, 3.4.4 were updated.
- : Almost list of TVAC were submitted by the departments.

Minutes of Meeting.

- : In continuation with the AQAR process, all 4, 5 and 3 criteria were revisited quickly.
- : Metrics & like expenditure for infrastructure for purchase of book etc was to be verified.
- : Usage of library by teachers and students to be rechecked.
- : IT facilities to be updated in criteria 4.

- As per Criteria 5 metrics student participation activities are to be reworked.
- For Criteria 6 Financial mgmt and Resource Mobilization needs to be reworked.
- ~~Report~~ all commemorative days taken up by the college to be included in Criteria 7.

Members Present

1. Dr V M Viswanatha Dr
2. Raghama Patil Rptil
3. Dr. Vishwanath P. Vishwanath
4. Sumanala. Sunny
5. Vinayak Horngyath Horngyath
6. Kristiah Shetty K. KSE
7. Vijayakumari. G Vijay
8. Prof. B. B. Hosanani Hosani

Agenda:

- : Final Review of AQAR (2020-2021)
- : Finalize the Submission Date.

Action taken:

All the metrics were updated as per the minutes of the last meeting.

Minutes of Meeting:

- : Review of Part A, Extended profile was carried out before senior faculty members and NAAC Steering Committee.
- : In Part B criteria were reviewed and validated as per the criteria Coordinators.
- : All criteria were discussed and verified by each metric wise.
- : It was decided to submit on 29/01/2022

Members Present:

- 1) Dr. V M Viswanatha Dr
- 2) Rachamma Patil Ripty
- 3) Dr. Vishwanath. P Vishwanath
- 4) Vijayakumari. G Vijay
- 5) Vinayale Korpysath Vinayale
6. Kristiah Shetty K. Kristiah
7. Prof. Dr. B. R. Hosamani Hosamani
8. Sumanale. S
9. Suresh patel Suresh

Dr
28/01/22

Date: 10/02/2022

Venue: ZCAC Room

Meeting with Criteria-1 team

Time: 10:00 to 10:30 am

Agenda:

- 1) SWOC Analysis report of 2020-21 AAR.
- 2) Action taken for the same.
- 3) Revised Criteria members
- 4) Checklist of documents for AAR 2021-22

Action taken for previous agenda:

- 1) AAR of 2020-21 was submitted on 29/01/2022 and was accepted by NAC on 02/02/2022 with comment.

Minutes of meeting:

- 1) Meeting was started by Mr. Suresh Patel, ZCAC coordinator with a welcome to all the members of C1.
- 2) EI members were congratulated for their support & dedication towards completing process of AAR 2020-21.
- 3) As per the circular by ZCAC dated: 03/02/2022, all the criteria heads were informed to submit AAR analysis report. The same was discussed in front of the team.
- 4) ~~As part~~ As part of action taken, some of the areas/metrics where data can be improvised was listed.

1) ~~NSOC~~ Steering committee has been revised for the even term of 2021-22 & the new members were introduced to the team.

2) A list of documents in terms of checklist was circulated among team members for smooth collection of data as per the requirement of ~~NSOC~~ formats. The same were also informed to start collecting data.

3) The meeting got concluded by ~~NSOC~~ coordinators.

Members Present:

- 1) Suresh Patel - SP
- 2) Veeroh B - V B
- 3) Sandeep Patil - SP
- 4) R. K. Ashwin - ARK
- 5) Vinayak Horapya - VH

Meeting with criteria-2 team

Date: 10/02/2022

Venue: ERAC. Room.

Time: 10:30 to 11:00 am.

Agenda:

- 1) AAR 2020-21 Analysis report
- 2) Action taken
- 3) Revised criteria members
- 4) document checklist for AAR 2021-22.

Action taken for previous agenda:

- 1) AAR of 2020-21 was submitted on 29/01/2022 & was accepted by NAC on 2/2/2022.

Minutes of meeting:

- 1) meeting was started by ERAC coordinator Mr. Shresh Patel with a welcome to all.
- 2) C2 members were congratulated for their support & dedication towards completion of AAR 2020-21.
- 3) criteria heads were informed via circular dated: 03/02/2022 to submit AAR analysis report. The same was discussed along with the team.
- 4) some of the metrics where data can be improved were listed & as part of action taken.

1) ~~MOE~~ steering committee has been revised for the even sem of 2021-22 & the new members were introduced to the team.

6) List of documents in terms of checklist was circulated among team members for smooth collection of data as per the replacement of ~~MOE~~ formats. The same were also informed to start collection of data.

7) The meeting was concluded by ~~MOE~~ coordinators

members present:

- 1) Suresh Patel — SP
- 2) Vinayak Korgyati — Korgyati
- 3) Shilpa Patil — ~~Patil~~ Shilpa
- 4) Amarash. C — Patil
- 5) Saroja shetty — S
- 6) Rachamma Patil — RPatil
- 7) Srishairreddy — SPatil

Meeting with criteria-3 team

Date: 10/02/2022

Venue: QAAC Room.

Time: 11:00 am to 11:30 am

Agenda:

- 1) QAAR 2020-21 Analysis Report
- 2) Action taken
- 3) Revised criteria members
- 4) documents checklist for QAAR 2021-22.

Action taken for previous agenda:

- 1) QAAR of 2020-21 was submitted on 29/01/2022 & was accepted by QAAC on 2/2/2022.

Minutes of meeting:

- 1) Meeting was started by Mr. Suresh Patel, QAAC Coordinator. with welcome to all.
- 2) QA members were congratulated for their support & dedication towards completion of QAAR 2020-21.
- 3) Criteria heads were informed via circular dated: 03/02/2022 to submit their QAAR analysis report. The same was discussed along with the team.
- 4) As part of action taken, some of the areas/metrics where data can be improved was listed.

- 5) VAGE steering committee has been revised for the even term of 2021-22 & the new members were introduced to the team.
- 6) List of documents in terms of checklist was circulated among team members, for smooth collection of data as per requirements of VAGE formats. The same were informed to start collecting the data.
- 7) The meeting was concluded by ZAAE coordinators.

members present:

- 1) Suresh patel - ZAAE - ~~sp~~
- 2) Sangamab. H. ~~SH~~
- 3) Subhash patil ~~SP~~
- 4) Vijayendra. Kuknur ~~vk~~
- 5) Vinayak Horpyati ~~vh~~
- 6) V.K. Talihal ~~vt~~

meeting with criteria-4/5 team

Date: 10/02/2022

Venue: DAA room

Time: 11:30 am to 12:05 pm

Agenda:

- 1) DAA 2020-21 Analysis report
- 2) Action taken
- 3) Revised criteria members
- 4) documents checklist for DAA

Action taken for previous meetings

- 1) DAA of 2020-21 was submitted on 20/1/22 & was accepted by NACC on 2/2/22.

Minutes of meeting:


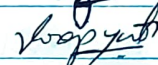

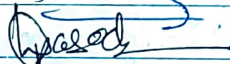



- 1) meeting was started by DAA coordinator Mr. Suresh Patel with a welcome to all.
- 2) C-4/5 members were congratulated for their support & dedication towards completion of DAA 2020-21.
- 3) Criteria heads were informed via circular dated: 02/02/22 to submit DAA analysis report. - The same was discussed along with the team.
- 4) Some of the metrics where data can be improved were listed & as part of action taken.

5) NASE Steering Committee has been revised for the even term of 2021-22 & new members were introduced to team.

6) List of documents in terms of checklist was circulated among team members for smooths conduction & collection of data. as per requirement of NASE format. The same were informed to start collection of data.

7) The meeting was concluded by NASE Coordinator

members present:

- 1) Suresh Gopal - 
- 2) Vinayak Korpach - 
- 3) Ravishankar - 
- 4) Damappa posechi - 
- 5) Anil. M. Kante - 
- 6) Shubh Sivaraj - 
- 7) Geetha. N - 

meeting with criteria C&F members

Date: 26/02/2022

Time: 12:15 to 1 PM

venue: 200c room

Agenda:

- 1) AAR 2020-21 Analysis Report.
- 2) Action taken
- 3) Revised criteria members
- 4) document checklist for AAR.

Action taken:

- 1) AAR of 2020-21 was submitted on 20/1/22 & was accepted by AAR on 2/2/22.

minutes of meeting:

- 1) meeting was started by 200c condnate Mr. Inshpatel with a welcome to all.
- 2) C-C&F members were congratulated for their support & dedication towards completion of AAR.
- 3) Criteria heads were informed via circular date: 02/02/22 to submit AAR analysis report.
- 4) Some of the metrics where data can be improved were listed as part of action taken.

- 5) ~~was~~ Steering Committee has been revised for the even term of 2021-22 & new members were introduced to team.
- 6) list of documents in terms of checklist was circulated among team members for smooth collection of data as per requirement of MSA. The same were informed to halt collection of data.
- 7) The meeting was concluded by ZAC coordinator.

members present:

- 1) Suresh Patel - ~~Sf~~
- 2) Mahantesh Patil - ~~Appatil~~
- 3) Renukadevi - ~~Renukadevi~~
- 4) Santosh Kumar (MBA) - ~~Santosh B.~~
- 5) Vinayak Horapyaobi - ~~Horapyaobi~~
- 6) Smita C. Chetti - ~~Smita~~
- 7) Jyoti B.K. - ~~Jyoti~~
- 8) B. S. Chickmath - ~~B.S.~~

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Meeting with criteria heads.

Date: 29/03/2022

Time: 10.00 am to 1:00 PM

Venue: EAC ROOM

Agenda:

- 1) Statement of work distribution among members.
- 2) Progress with metric-wise data collection.
- 3) Shortfalls/data related issues.
- 4) Meeting date with minutes.

Action taken:

- As per previous meeting, revised format along with templates were circulated among members of NRC steering committee.

Minutes of meeting:

- 1) Meeting was welcomed by EAC coordinator.
- 2) Statement of work distribution: It was asked to divide the metrics ~~wise~~ among their team members.
- 3) Progress with metric-wise data collection: As per previous meeting it was informed to criteria heads to collect information/data periodically & keep them updated in the data template as per the templates & standards of NRC.

4) Shortfalls/data related issues:


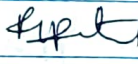
- It was ~~as~~ informed to all to go through ~~AAAR~~ of 2020-21 & identify the shortfalls.
- The same were also informed to bring this to the notice of ZOSC for further planning & implementation.

5) Meeting dates with minutes:

- It was informed to all criteria heads to have meetings at criteria level - Periodically.
- The same need to be recorded as minutes.
- In case of any issues, the same can be brought to the notice of ZOSC.

6) The meeting was concluded by ZOSC coordinator by thanking all.

Members Present:

- | | |
|-------------------|--|
| 1) Suresh Patel |  |
| 2) Bachamma Patil |  |
| 3) Sangamesh.H. | S.H. |
| 4) Penubadi | Penubadi |
| 5) Vinayak H. | V.H. |
| 6) Jyoti B.B. | Jyoti |
| 7) Kristaiah.S.K. | K.S.K. |
| 8) Anil.M. Kant | A.M.K. |
| 9) | |

Meeting with committee chairpersons & coordinators

Date: 30/03/2022

Time: 10.00 am to 11:15 am

Venue: Dase Room.

Committees: Academic, resp. Exam & Library & B-staff share

Agenda:

- 1) change in members list.
- 2) yearly plan with list of activities meetings
- 3) Activities conducted details along with reports during odd term of 21-22.
- 4) Any suggestions.

Proceeding of meeting:

1) The meeting was started by welcoming to all by Dase Coordinator.

2) change in member list:
chairpersons & coordinators were informed to note the change in member of committee.

3) Yearly plan with list of activities:

- committee chairpersons was informed to plan list of activities that in turn will help us to prepare academic calendar of events.
- The same were informed to submit the list to Academic Coordinator. (plan)

3) Activities conducted details along with reports:

- Committee heads were informed to keep track of activities (conducted/Planned).
- If any activity conducted earlier, before 09/09/2021, the details of the same need to be kept ready.
- This data may be submitted to respective criteria coordinators upon need & requirement.

4) Any suggestions:

- All the committee heads & coordinators were asked for any general issues/ suggestions & found nothing.

∴ 5) The meeting was concluded by EOE coordinator.

members present:

- | | | |
|-----------------------|---|-----------------------|
| ① Vinayak H | — | <u>Vinayak H</u> |
| ② Suresh Patel | — | <u>Suresh Patel</u> |
| ③ Anil. M. Kante | — | <u>Anil M. Kante</u> |
| ④ Vijayendra Kulkarni | — | <u>Vijayendra K.</u> |
| ⑤ B.S. Chikamath | — | <u>B.S. Chikamath</u> |
| ⑥ D N Sangamesh | — | <u>D N Sangamesh</u> |

Meeting with committee chairpersons & coordinators / members.

Date: 31/3/22

Time: 10.00 am to 11:30 am

Venue: ZOC room

Committees: sports & NSS, Cultural & Student counselling

Agenda:

- 1) Change in members list
- 2) yearly plan with list of activities.
- 3) Activities conducted details along with reports for odd term 21-22.
- 4) suggestions / comments.

Minutes of meeting:

- 1) The meeting was started with a formal welcome by ZOC coordinators.
- 2) Change in members:
 - The changes w.r.t members were reported to chairperson. The new team members were introduced to each other.
- 3) Yearly plan with activities:
 - sports coordinator, NSS office & Cultural chairpersons, were informed to prepare list of activities for even term.
 - The same were informed to submit

The same to case of academic coordinators for incorporation in college calendar of events.

2) Activities conducted details with reports.



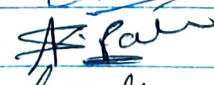
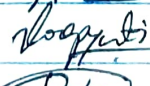

- Activities conducted under NSS Sports or cultural are informed to keep ready with reports along list of participants & details.

- The same may be submitted to criteria coordinator upon requirement.

3) Any general suggestions/comments were asked & found nothing.

4) The meeting was concluded by Jeeb coordinator.

Members present:

- | | |
|-------------------------|---|
| 1) Suresh Patel |  |
| 2) Hanumanth Rao Divale |  |
| 3) Subhan Passi |  |
| 4) Vinayak H |  |
| 5) Shruti Shivaraj |  |

Date: 13/05/2022.

Time: 10.30 am.

Venue: IQAC.

Agenda: Discussion about NEP preparedness at institution level.

Minutes of Meeting

- ∴ Meeting got started with an introduction by the IQAC Coordinator regarding NEP at institution level.
- ∴ Discussion for the following were taken up 1) multidisciplinary / Inter-disciplinary
2) ABC (Academic Bank of Credits)
3) Skill development
4) Indian language & Culture.
5) Focus on OBE
6) Distance education / online education.

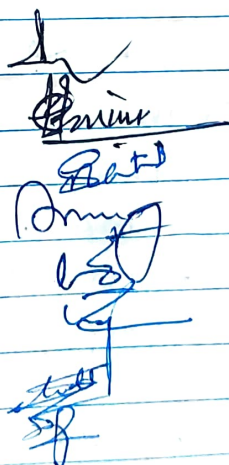
As per the discussion, Multidisciplinary / Interdisciplinary — Mechanical Dept
Parameters

- 2) ABC parameter - MBA dept
- 3) Skill development - CIVIL dept,
- 4) Indian language & culture - EXCE dept.,
- 5) Focus on OBE - CSE dept.,
- 6) Distance education / online education parameter - BSH dept.,

All the HOD's were informed to come up with 500 words description regarding the above parameter (NEP) and submit it along with the proof on or before

Members present:

- 1) Dr VM Viswantha
- 2) Prof. B.R. Hosamani -
- 3) S.G. Patil
- 4) Sunandala
- 5) Dr Gurunath K.R
- 6) Anand Patel
- 7) Smita C. Chitth
- 8) Suresh Patel



Meeting with criteria coordinators

Date: 08/06/2022

Time: 11:00 am

Venue: ZONE Room

Agenda:

- 1) Preparation of files from LSE perspective.
- 2) Data readiness with templates
- 3) Submission of files of previous OAR 2019-20 & 2020-21 to ZONE.

Minutes of meeting:

1) Meeting was started by ZONE coordinators by welcoming all.

2) Preparation of files from LSE perspective:

It was informed to all the coordinators to collect the data for completed odd term of 2021-22 & even term till data.

The same were informed to keep the relevant supporting documents in proper format.

3) Data readiness of with templates:

It was informed to all to fill the collected data in templates as per OAR formats for 2021-22.










4) Submission of files of previous AOR, 2019-20 & 2020-21 to ZAC:

- coordinators who were with NOOE process during AOR submissions of 2019-20 & 2020-21 were informed to submit the criteria files to ZAC for use verification purpose.

- new appointed coordinators were informed to prepare file of documents (proofs) & submit to ZAC.

5) meeting was concluded by ZAC coordinator.

Members present:

- | | |
|--------------------|---|
| 1) Veerab |  |
| 2) Vinayak H |  |
| 3) Sangamcb.H |  |
| 4) Kristeiah SK |  |
| 5) Vijayabowari |  |
| 6) Renukadevi |  |
| 7) Smita C. Chetti |  |
| 8) H.R. Divak |  Criteria's |
| 9) Sureshpater |  |

Meeting with HoDs

Date: 13/08/2022

Time: 11:00 AM

Venue: IQAC

Agenda:

- 1) NEP preparedness work progress.
- 2) Criteria wise document preparations & readiness.
- 3) AQAR 2021-22 filing of data.
- 4) Any other general discussion.

Minutes of meeting:

- Meeting started with a welcome to all by IQAC coordinators.

NEP preparedness:

- HoDs of various departments were allotted with one key point from NEP preparedness supplied by IQAC in the previous meeting.
- Progress related to the allotment was discussed. The same were informed to submit the writing along with supporting documents on or before 31/08/2022.

Criteria wise data collection:

- HoDs were informed to coordinate & extend support to all criteria coordinators in accumulation of

ARAR data for AY 2021-22.


ARAR 2021-22:

- Raising of data pertaining to NAGE ARAR 2021-22 is open for entry.

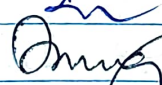
Any other general discussion:

- Some of the doubts related to data templates were discussed & resolved.

Members present:

1) Dr. B. R. Hosamani 

2) S. G. Patil 

3) Dr. V. M. Usavata 

4) L. M. Angale 

5) Suresh Patil 

6)

Meetings with Criteria Co-ordinators

Date: 8-09-2022

Time: 11:00am

Venue: IQAC Room

Agenda:

- 1) Preparation of files for AQAR Submission
- 2) Submission of files of previous AQAR 2019-20 & 2020-21 to IQAC

Minutes of Meetings

1) Meeting was started by IQAC Co-ordinator by welcoming all

2) Preparation of files for AQAR Submission

It was informed to all the Co-ordinators to collect the data for completed end term of 2021-22 & till date.

The same were informed to keep the relevant document in proper format.

3) Data reading with templates:

It was informed to all bills the collected data in templates as per AQAR format for the 2021-22.




A) Submission of files of previous ABAR 2019-20 & 2020-21 to IQAC

→ Co-ordinators who were with NAAC process during ABAR submission of 2019-20 & 2020-21 were informed to submit the criteria files to IQAC for ABAR submission purpose.

Meeting was concluded by IQAC co-ordinators.

Member presents

- 1) Veeresh B
- 2) Anil M. Kanta
- 3) Smita C. Chetti
- 4) Renukadevi
- 5) Sangamesh H
- 6) Pachamma Patil
- 7) Vinayak H
- 8) Suresh Patil



 Renukadevi
 Sangamesh H
 Pachamma Patil
 Vinayak H


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(19)

Meeting with HOD

Date: 15-09-2022

Time: 12:30 PM

Venue: ISAC Room

Agenda:

- 1) NEP Preparedness work progress.
- 2) Criteria wise document preparation + readings
- 3) ASAR 2021-22 billing of data
- 4) Any other general discussion.

Minutes of Meetings:

→ Meeting started with a welcome to all by ISAC coordinator.

NEP Preparedness:

→ HOD's of various department were allotted with one key point from NEP preparedness work

→ allotted work was discussed. The same were informed to submit. The write up work with supporting documents on or before 30-09-2022

Criteria wise data corrections.

→ HOD's were informed to coordinate & extend support to all criteria co-ordinators.

is accumulation of AQAR data for AY 2021-22

AQAR 2021-22

→ Data pertaining to NAAC, AQAR 2021-22 is open for entry.

Any other general discussions:

- some of the doubts in related documents for templates were discussed & resolved.

Members Present:

1) Dr. B. R. Hosamani ~~Chairman~~

2) S. G. Patil ~~RAI~~

3) Mr. V. M. Viswanatha ~~in~~

4) Sunanga ~~Chairman~~

5) Suresh Patil ~~in~~

6) Vinayak ~~abhyas~~